

The TEACH Framework

AI should enhance, not replace, intentional instruction, professional judgment, and district-approved curriculum.



Thoroughly Evaluate

You are the expert. AI is the draft.

T

Review all AI-generated content for accuracy, bias, and appropriateness.

Ensure materials align to grade level and student needs.

Use professional judgment before using anything with students.

Engage with Curriculum

AI serves your standards, not the other way around.

E

Align AI use to standards, curriculum, and pacing guides.

Support your learning intentions and success criteria.

Prioritize district-adopted instructional resources.

Adhere to Approved Tools

Four tools, signed in with your district account.

A

Approved tools meet privacy, security, and compliance standards.

They protect student data and PII far more completely than public tools.

Commit to Safe & Ethical Use

No student PII. Ever. This is the line that doesn't move.

C

Never enter student PII: names, IEP or 504 details, grades, or photos.

Use anonymized prompts. Describe the student, never name them.

Follow FERPA and WCSD policy.

Harness the Potential of AI

Spend the time it gives back on the work only you can do.

H

Differentiate instruction to meet diverse learner needs.

Increase engagement, creativity, and accessibility for all students.

Support college, career, and future readiness.

HUMAN AGENCY SCALE

Agency means how much of the thinking stays with you. This scale says **when** to lean on AI; the stoplight below says **what** is allowed.

1 Fully Human

You do the work. The right call when the thinking is the point.

2 Human-Led, AI Support

AI brainstorms and drafts; you direct and decide. Most teacher work lives here.

3 AI-Led, Human-Reviewed

AI produces near-final work; you inspect every line before it counts.

4 Fully AI: not allowed

Not allowed. If you didn't review it, it doesn't represent you.

THE STOPLIGHT, IN ONE GLANCE

Green, go:

lesson ideas, leveling texts, rubrics, exit tickets, rewording directions, sub plans.

Yellow, judgment:

AI-built lessons, assessments, and feedback drafts. Strip names, apply T and E first.

Red, never:

student PII, rosters or grades, IEP decisions, and any unapproved tool.

APPROVED TOOLS

Signed in with your district account.

Copilot

everyday AI

Diffit

leveled texts

Khanmigo

AI tutor

MagicSchool

80+ tools

WRITE A STRONG PROMPT

A prompt is just a sentence. Tell AI what you need, in order: Who, Why, What, And, How.

Who

the role

Why

the context

What

the task

And

the parameters

How

the product

As a ^{WHO} 6th grade science teacher in WCSD, ^{WHY} for my mixed-readiness class with limited devices, ^{WHAT} create student directions and a rubric, ^{AND} aligned to NGSS MS-ESS3-2 across three 60-minute periods, ^{HOW} so students build a model of how weather and climate create natural hazards.